

BOARD OF TRUSTEES - BEVERLY PUBLIC LIBRARY

Meeting Notice

Tuesday, January 25, 2022 at 4:00 p.m.

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2022 JAN 20 P 3:22

Join via Zoom: <https://us02web.zoom.us/j/88317240359>

Meeting ID: 883 1724 0359

Passcode: 641050



Meghan Karasin
Assistant Library Director

Agenda

- A. Call to Order/Roll call of members
- B. Disposition of minutes of meeting dated November 16, 2021
- C. Public presentation to, discussion with the board:
- D. Committee Reports
 1. Personnel
 - a. None at this time
 2. Administration
 - a. None at this time
 3. Finance
 - a. None at this time
 4. Long Range Planning
 - a. None at this time
- E. Report of the Library Director
 1. Fiscal Year 2022 Budget
 - a. Review of the Fiscal Year 2022 Budget
 2. Building Issues
 - a. Roof repairs at main library
 - b. Snowstorm closure on Friday, January 7, 2022
 - c. Obtaining quotes to update audiovisual system in the Sohier Room
 - d. Update on digital signage for main library lobby
 3. Routine review of challenge procedure with staff librarians
 4. Update on new website for library
 5. State Aid
 - a. State Aid to Libraries Awarded
 6. COVID-19 Impact
 - a. Staff shortages and scheduling

- b. Temporary pause on in-person children's programming
 - c. Rapid tests and N95 masks provided to staff
- 7. Community Engagement
 - a. Update on the Black Lives Matter mural donation to the library
 - b. Styrofoam collection event at main library
 - c. Collaboration with Recreation Department for Chess program
 - d. 26th Annual Teen Poetry Contest open for submissions
 - e. Author visit (JR and Vanessa Ford, authors of *Calvin*) on Saturday, January 29, 2022
- 8. Security
 - a. Assault/battery incident at main library on November 17, 2021
 - b. New supervisor of Beverly Police Department's Community Impact Unit, Sergeant Brown
 - c. Municipal Cybersecurity Training opportunity for library staff
- 9. Friends of the Beverly Public Library
 - a. Donation from the Flynn Family Foundation for the Children's Room
 - b. Friends accepting book donations
 - c. Planned book sales for 2022
- 10. Personnel
 - a. Reconfiguration of Children's/Reference staffing
- 11. Trustee Appointment
 - a. Reappointment of Cathryn O'Hare
- 12. Programs
 - a. Upcoming library programs
- F. Communications
 - 1. None at this time
- G. Unfinished Business
 - 1. None at this time
- H. New Business
 - 1. None at this time

Notice is hereby given that Personnel, Administration, Finance and Long Range Planning Committees also may meet during a recess of the full Board, and consider any Agenda item identified herein or on the attached reports, and report back to the full board on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the chair up to 48 hours prior to the scheduled meeting time. Not all items listed on the agenda may be discussed or reached by the Board. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled meeting if they were not reasonably anticipated by the chair.