



CITY of BEVERLY
Council on Aging & Senior
Community Center
90 Colon Street
Beverly, Massachusetts 01915
Phone (978) 921-6017
Fax (978) 927-8397

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2022 JAN 26 P 3: 16

Mayor
Michael P. Cahill
Director
MaryAnn Holak
Assistant Director
Samatha Kossow

Governing Body: Council on Aging Board of Directors

Meeting Place: 90 Colon Street, Beverly, MA

Day, Date: Tuesday, February 1, 2022

Time of Meeting: 2:30p.m.

Signature Blaise E. Smith

Date 1/26/22

**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

Tuesday, February 1, 2022
2:30p.m.

AGENDA

1. Welcome- Blair Smith, Chair
2. Welcome- Invited guest: Mayor Michael Cahill
3. Secretary's Report –of December 7, 2021 – prepared by Samatha Kossow in the absence of Ms. Montalbano
4. Unfinished business
 - COVID Updates and Responses
 - Update on Proposal to Use ARPA funds to assist older adults in Beverly
 - Board of Health use of Senior Center space
 - Policy for public comment at a COA meeting – J. Wisran
 - Policy for “Emeritus” status former Board officers – J. Wisran
 - Report on Property Tax Work off Program
 - Title VI progress and vote on acceptance of the policy
 - Review and Discuss Progress on Strategic Plan
5. New Business
 - Search for new Assistant Director underway
 - Community engagement project and collaborations
 - Grant application sent to Lahey/Beverly Hospital for a program with New Entry
 - Sustainable Farming project
6. Director's Report-MaryAnn Holak, Director
7. Committee Reports
 - Grant Committee – applications reviewed
 - Awards Committee – looking forward to 2022 – Sr. of the Year August 2022 and Wall of Fame events (November 2022)
8. Announcements
9. Adjournment

Next Meeting: Tuesday, March 1, 2022 at 2:30p.m.

Council on Aging Board of Directors
Tuesday, February 1, 2022
2:30pm

DIRECTOR'S REPORT

Building Concerns and Usage

COVID testing on Wed. evenings and Sunday's – throughout December
Board of Health – continues to utilize Senior Center activity space
Water bottle filling stations on order
National Grid notice about new gas lines being installed and upgrades between the Sr. Center and Spring St. between now and March 1, 2022.
Compliance to mask wearing in building

Administration and Finances

Financials YTD

Programs and Events

Walk in the Woods – Livin the Good Life, BevCam, Channel 8
Game night will resume in March
Valentine's Day – craft programs and “grab and go” special meal – we will add a piece of fudge or chocolate to the luncheon on February 10
Ted Talks and Conversation Café going well – January talk was about MLK and racism and conversation was facilitated by Abu Toppin, The Director of Equity and Diversity for the city
Winter Outreach completed
Ongoing activities, exercise, yoga, t'ai chi, strength and balance, line dancing all doing well with attendance capped at 18. Considering going up to 24 in February
Volunteers – 68 active volunteers – Gail planning to purchase a gift for each

Meetings/Activities/Clients/Clients of Concern

Case Review Meetings are held monthly
70 home visits were made to those who live alone and/or were widowed in 2021. Widowers received a carnation spray from Wards Florist and others received a bag of gifts collected by several local organizations and groups
Almost 200 holiday cards were sent to long time participants who are isolated or alone.
Bootstraps still providing 60 bags of fresh and shelf stable food every two weeks. Seniors pick up the bags from the Center and our bus drivers deliver about 15 bags to homes

Personnel Updates

Peggy Cahill on board as temporary Community Engagement Specialist
Resumes being reviewed for Assistant Director position
One staff out on medical leave with return date TBD; another staff will be using intermittent family medical leave in Feb. and March, April.