

BOARD OF TRUSTEES - BEVERLY PUBLIC LIBRARY

Meeting Notice

Tuesday, February 28, 2023 at 5:00 p.m.

Join via Zoom: <https://us02web.zoom.us/j/87343532898>

Meeting ID: 873 4353 2898

Passcode: 191895

CITY OF BEVERLY
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2023 FEB 24 A 11:04



Meghan Karasin
Assistant Library Director

Agenda

- A. Call to Order/Roll call of members
- B. Disposition of minutes of meeting dated January 24, 2023
- C. Public presentation to, discussion with the board
- D. Election of Officers
 - 1. Chair
 - 2. Secretary
- E. Appointment of Subcommittee Members and Chairperson(s)
 - 1. Personnel
 - 2. Administration
 - 3. Finance
 - 4. Long Range Planning
- F. Committee Reports
 - 1. Personnel
 - a. None at this time
 - 2. Administration
 - a. None at this time
 - 3. Finance
 - a. None at this time
 - 4. Long Range Planning
 - a. None at this time
- G. Report of the Library Director
 - 1. Fiscal Year 2023 Budget
 - a. Status of the Fiscal Year 2023 Budget
 - 2. Building Issues
 - a. Library designated as "warming center" on February 2 and 3, 2023
 - b. Heating, ventilation, and air conditioning (HVAC) at main library
 - i. Envelope testing conducted on February 19, 2023
 - ii. Test well tentatively scheduled for March 2023

- c. Bookmobile generator fixed and reinstalled
- d. Menstrual products added to library restrooms
- e. Update on the restoration of the Gruppe mural
- 3. Community Engagement
 - a. Library received Beverly Cultural Council Grant for series of author visits
 - b. Children’s librarians meeting with teachers on March 14
 - c. iPad implemented at main library to assist with language translation
- 4. Staff Development
 - a. Head of Teen Services presented at the MLA Teen Program planners Showcase on February 21 about Downtown Cleanup
 - b. Library Director attending the Massachusetts Municipal Association “Women Leading Government” Conference on Thursday, March 2
 - c. Head of Teen Services attending a two day Creative Learning Facilitation Workshop at the Sawyer Free Library on March 15 and 16
 - d. Active Shooter Training/delayed opening requested for Friday, April 7
- 5. Programs
 - a. Upcoming library programs
- H. Communications
 - 1. None at this time
- I. Unfinished Business
 - 1. None at this time
- J. New Business
 - 1. Library Director’s contract expiring April 26, 2023
 - 2. Discussion of the use of leaf blowers at library properties

Notice is hereby given that Personnel, Administration, Finance and Long Range Planning Committees also may meet during a recess of the full Board, and consider any Agenda item identified herein or on the attached reports, and report back to the full board on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the chair up to 48 hours prior to the scheduled meeting time. Not all items listed on the agenda may be discussed or reached by the Board. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled meeting if they were not reasonably anticipated by the chair.