



CITY of BEVERLY
Council on Aging & Senior
Community Center
90 Colon Street
Beverly, Massachusetts 01915
Phone (978) 921-6017
Fax (978) 927-8397

CITY OF BEVERLY
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2022 FEB 24 P 2:03

Mayor
Michael P. Cahill
Director
MaryAnn Holak
Assistant Director
Samatha Kossow

Governing Body: Council on Aging Board of Directors

Meeting Place: 90 Colon Street, Beverly, MA

Day, Date: Tuesday, March 1, 2022

Time of Meeting: 2:30p.m.

Signature Blaise E. Smith

Date 2/24/22

**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

Tuesday, March 1, 2022
2:30p.m.

AGENDA

1. Welcome- Blair Smith, Chair
2. Secretary's Report –of February 1, 2022 – prepared by MaryAnn Holak in the absence of Ms. Montalbano
3. Director's Report-MaryAnn Holak, Director
4. Unfinished business
 - COVID Updates and Responses
 - Review draft policy for public comment at a COA meeting – J. Wisstran
 - Review draft policy for “Emeritus” status former Board officers – J. Wisstran
 - Report on Property Tax Work off Program
 - Grant application to Lahey/Beverly Hospital for a program with New Entry Sustainable Farming project
 - Search for new Assistant Director underway
 - Review and Discuss Progress on Strategic Plan
 - Community engagement project and collaborations
5. New Business
 - Housing related summit
 - FEMA grant applied for by Fire Dept. – home safety and fire/carbon monoxide detectors and survey in March newsletter
 - Application for a Merrimack Fellow for August 2022-May2023 submitted
 - State Formula Grant update
 - Purchase and dedicate benches
6. Committee Reports
 - Grant Committee – applications reviewed
 - Awards Committee – looking forward to 2022 – Sr. of the Year August 2022 and Wall of Fame events (November 2022)
7. Announcements
8. Adjournment

Next Meeting: Tuesday, April 5, 2022 at 2:30p.m.

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DIRECTOR'S REPORT

Building Concerns and Usage

Water bottle filling stations now in stock waiting for installation
Costs associated with back parking lot light replacement after it was knocked down by a plow during snow removal
Boiler repairs
Snow days

Administration and Finances

Financials YTD
Note from Board Member Cynthia Montalbano

Programs and Events

Dementia Friends Training – March 8 at 2:30p.m.
Bootstraps food access project ongoing e/o week
Game night – March 10
Sea glass Art making group
St. Patrick's Day meal/Senior Care activities
How the Irish Shaped Beverly Farms – March 17
Housing survey in March newsletter
Women's History Month –Movie series
Walk in the Woods Info. Session, March 30
Trivia night and A+B Burgers March 31
Collaging our stories events/community engagement

Meetings/Activities/Clients/Clients of Concern

Case Review Meetings are held monthly
Spring yard clean-up
Social work satisfaction survey
Caregiver Resource bag

Personnel Updates

Resumes being reviewed for Assistant Director position
One staff out on medical leave has returned with some restrictions
Application for a Merrimack Fellow for August 2022-May 2023 submitted