

**BEVERLY COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING**

Tuesday, April 4, 2023  
2:30p.m.

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERK'S OFFICE

2023 MAR 30 P 6:36

**AGENDA**

1. Welcome- Blair Smith, Chair
2. Secretary's Report – minutes of 3/7/23 meeting - Rich Tabbut, Secretary
3. Director's Report – Chris Gomez-Farewell, Executive Director COA
4. Committee Reports
  - Grants Committee
  - Awards Committee
5. Director's Report
  - COA Director update
6. New Business
  - Change of BOD meetings format
7. Announcements
8. Adjournment

Next Meeting: Tuesday, May 2, 2023  
2:30pm

**Council on Aging Board of Directors**

**Tuesday, April 4, 2023**

**2:30 p.m.**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

Heating- 1 of the 4 furnaces was disconnected by the city's plumber because it doesn't work and so the others could run.

Cooling- 1 of the 4 units is not working.

Parking lot needs to be repaved.

Sprinkler system needs to be revamped; many parts of the lawn are not getting irrigated.

Looking to find funding for van that doesn't require CDL License to drive.

**Administration and Finances**

YTD Budget Reports

Working on two grants, one for the mobile computer cart and the other is for the Chromebooks for the digital literacy program.

**Programs and Events**

More day trips: Casino, Movies, Restaurants, Farms, Beach, etc.

Podiatrist, barber, hair stylist, nail tech, massage therapist

Language and ASL classes

LGBTQ & Friends coffee hour May 16, 2023 @ 10 a.m.

Digital Literacy classes

**Meetings/Activities/Clients/Clients of Concern**

Looking for sponsors for "Spring Fling" April 13, 2023 & Mother's Day event May 11, 2023

## **Personnel Updates**

Four interviews were conducted last week for the Assistant Director Position. Will interview candidate for Transportation Coordinator this week or next week. Will have Activities and Outreach Program Assistant position posted.