

2022 APR -1 A 10: 32

**BEVERLY COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING**

Tuesday, April 5, 2022  
2:30p.m.

**AGENDA**

1. Welcome- Blair Smith, Chair
2. Secretary's Report –of March 1, 2022 – notes taken by Barrence Whitfield in the absence of the secretary, Cynthia Montalbano
3. Director's Report-MaryAnn Holak, Director
4. Unfinished business
  - COVID Updates and Responses
  - Review draft policy for public comment at a COA meeting
  - Review draft policy for “Emeritus” status former Board officers
  - Search for new Assistant Director underway
  - Review and Discuss Progress on Strategic Plan
  - FEMA grant applied for by Fire Dept. – home safety and fire/carbon monoxide detectors survey in March newsletter – update on survey responses
  - Housing related summit
  - Application for a Merrimack Fellow for August 2022-May2023 submitted
  - State Formula Grant update
5. New Business
  - Lives Well Lived Documentary – Cabot Cinema on 4/28/22
  - FY '23 Budget Discussion
  - May is Older Americans Month - events for Board Participation
  - Human Rights Committee and Advocacy Event
6. Committee Reports
  - Grant Committee – applications reviewed
  - Awards Committee – review of Senior of the Year, Nomination Form for insertion in the May 2022 issue of the Garden City Courier
7. Announcements
8. Adjournment

Next Meeting: Tuesday, May 3, 2022 Time TBD

**Council on Aging Board of Directors**  
**Tuesday, April 5, 2022**  
**2:30pm**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

Water bottle filling stations have been installed and are now in use  
Three out of four boilers are now working – will eventually need to be replaced  
No updates on carpet replacement for this meeting

**Administration and Finances**

Financials YTD  
Thank you notes from participants

**Programs and Events**

Dementia Friends Training – April 12 at 2:30p.m.  
St. Patrick's Day meal/Senior Care activities  
How the Irish Shaped Beverly Farms – March 17  
Walk in the Woods start up on April 6  
Trivia night and A+B Burgers March 31  
Collaging our stories events/community engagement

**Meetings/Activities/Clients/Clients of Concern**

Case Review Meetings are held monthly  
Spring yard clean-up  
Social work satisfaction survey  
Elder at Risk meeting on March 31

**Personnel Updates**

Resumes being reviewed for Assistant Director position  
Interviews for a Merrimack Fellow for August 2022-May 2023 scheduled for April 8  
Summer Activities Assistant