

HARBOR MANAGEMENT AUTHORITY AGENDA

Meeting Notice

Wednesday April 19, 2023 6:45 pm

Beverly Public Library – Barnet Gallery or via Google Meet

Video Call link: <https://meet.google.com/hhw-kwwn-vmi>

OR dial (US)+1 484-909-0086, PIN: 546 157 562#

ATTENDING IN PERSON IS PREFERRED – MASKS ARE OPTIONAL

When required by law or allowed by the Chair, persons from the public wishing to comment or ask a question must be recognized by the Chair.

Meeting Agenda

1. Welcome and Call to Order Paul
2. Approval of March 2023 Meeting Minutes All
3. Financials – YTD and FY2024 Budget Review Paul and Bryant Ayles
4. Harbormaster Update Pete Dickman
5. Facilities: customers, marketing, operations Sean, Dave S, George
 - Customers update - recreational, commercial, racks
 - Customer Service and Maintenance –hoist ladder, open issues?
 - **Per Annual Calendar – March**
 - Facilities Committee**
 - Review and determine commercial marina annual rate to begin July 1.
 - Advertise available slips at recreational marina.
 - Post commercial rates to the web site.
 - Send letter/email to commercial customers including renewal agreement with return date.
 - Review and determine recreational marina rates for winter season to begin the third Saturday of October.
 - HMA**
 - Review and approve proposed changes to commercial, winter, and recreational agreements.
 - Review proposed annual rates for the commercial marina - approve or amend.
 - Review proposed winter rates for recreational marina - approve or amend
 - Post winter recreational rates to the web site.
 - The recreational marina opens for the summer season the third Saturday in April – all payments, insurance vouchers, contracts, and other paperwork must be completed and on file.
6. Projects – Updates and Discussions
 - Active/In Process

• Commercial Customers Input – comments, actions?	All
• Kayak/SUP – new for 2023, ConCom approval	Dave S
• Floats – safety ladders installed?	Pete
• Pier Interactive Activity Project	Danielle, Estelle, Emily
• MVP Grant – Bass River area – Paddle Event 5/21	Danielle, Todd C, Emily
• Falco Project – data, application & overview drafts	Paul, Sean, Pete, Dylan
• Commercial Hoist Construction Grant	Sean, Dave L
• Float Expansion Feasibility Grant	Sean, Dave L
• New Floats (Rowand’s acquisition)	Sean, Dave L
 - Under Consideration

• Signage Phase 3 (including for ducks)	Todd C
• Garage Parking Flyer – approve	Estelle
• Transient Moorings/Dockwa and/or Snag a Slip	Paul, Pete, Sean, Dylan
• BHS ROTC Scuba Dive Classes	Paul
• Sea Trash/Marina Trash Skimmer – DMF, others?	Todd C, Emily, Peter
• Main Streets collaboration – GW APP, Harbor Fest	Paul
 - Ongoing (FYI)

• Chapter 91 Licenses	Danielle, Dave L
• Documents Archiving	Danielle
• Mission Boathouse	Paul
• Adding HMA Members	All
7. Other Initiatives for Updates and Discussion? – see list below

2023 APR 14 10:40 AM
RECEIVED AND FORWARDED
CITY OF BEVERLY
CITY CLERK

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8. Next Meeting – Wednesday May 17, 2023 6:45 pm

9. Adjournment

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Other Initiatives – Tabled, Completed

Tabled

- | | |
|---|---------------------------------|
| 1. Promotion/safety partnership with Coast-to-Coast Paddle | Paul |
| 2. Commercial Float – fee restructuring – legal? | Dave S, George, Danielle |
| 3. Winter transient rates – FY2024 | Dave S APR |
| 4. Public Pier Planks Replacement 2023 -? | Sean |
| 5. Commercial Hoist – training/contract/expand use | Estelle, Emily |
| 6. Birarelli - public access across property, DEP? | Danielle, Todd R |
| 7. Viewing Machine – add another? – note: one at Lynch now | |
| 8. Bass River public access improvements | Todd R, Danielle |
| 9. Charging for short term repairs, cleaning on a space available basis - slips and/or transition float | Paul |
| 10. Kayaks available for Borrowing to try it out/can't afford | Estelle |
| 11. Bass River – disposal options | George, Todd C, Dave L |
| 12. Promoting Winter Slip Leasing | Sean, Paul |
| 13. Historic Beverly and Storytelling – Potential Project | Estelle |
| 14. Bass River Overlay District/Public Access | Don, Estelle |
| 15. Coastal Pollutant Remediation Grant potential | Emily, Todd |
| 16. GW Trash Barrels & Plantings – Options, Next Steps | Todd C, Larry, George |
| 17. Hannah Potential Opportunity | Todd R |
| 18. NSIV Blue Initiative – discuss March outline, next steps | Paul |
| 19. Press Release on projects? | All |
| 20. Historic Beverly Request – Privateer Trail | Paul |
| 21. Storm water runoff | Danielle |
| 22. Post Marina, Kayak Waiting Lists (Update Quarterly) | Sean, Dave S |
| 23. Decorate Ferry Way Landing – Holiday Season | Paul |
| 24. CPC App/Ferry Way Landing – deemed eligible | Danielle, Estelle |
| 25. Congress Street Pocket Park/Beach - withdrew | Emily, Paul |

Completed

- | | |
|---|---------------|
| 1. Support HM – customers with unpaid sticker fees | Paul, Pete |
| 2. Pump Out – new boat, land-side options | Pete |
| 3. HMA overview brochure – ongoing updates | Paul |
| 4. Motion 1 for city's law office opinion - residents | Paul |
| 5. Motion 2 for city's law office opinion – locked gates | Paul |
| 6. Motion 3 for city's law office opinion – monitor usage | Paul |
| 7. ?: Com Contract changes – wrt 3 items above | Dave L |
| 8. Viewing Machine at Independence Park – installed 9/29 | Larry, David |
| 9. Harbor Fest – 2011 - 2022 | Paul |
| 10. MVP Action Grant for Bass River | Darlene Wynne |
| 11. Dinghy Float Repairs – GW | Sean |
| 12. Main Streets 2030 | George |
| 13. New Restaurant/GW – Rec Customer Concerns | Paul |
| 14. Legislative Act & Operations Review | Paul |
| 15. Licensing and permits | All |
| 16. Trails & Pathways with Public Access – examine | ? |
| 17. 2019 Harbor Plan – review Goals/Status/Actions | Paul |

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| 18. Spot Dredging U Area | Don, Paul, Sean |
| 19. Mapping of signage, racks, waterfront access, etc. | Emily |
| 20. GW Fishing Ordinance Enforcement | Paul |
| 21. Resilient Together (Beverly & Salem collaboration) | Emily, Paul |
| 22. Collaboration with Monserrat | Larry, Estelle |
| 23. Transient Float/Commercial Opportunities | George, Larry |
| 24. Bass River tests analysis, etc. | Paul |
| 25. Dredging Surcharge? – Moorings, Slips | Paul, Todd |
| 26. 4 Cabot Street – letter of support | Paul |
| 27. Bass River area vulnerability – letter, fin support? | Paul |
| 28. Review Open Space and Recreation Plan | Paul |
| 29. CPC/CPA grant – pre-APP submitted | Paul, Estelle, Todd C |
| 30. Fee to remain on Marina Waiting Lists | Don |
| 31. Ricoh Scanner | Sean |
| 32. Covid Signage Guidelines/Update – fishing re-opened | Paul |
| 33. GW WIFI Project - | Sean |
| 34. Obear Park Coastal Resiliency Study | Emily, Paul |
| 35. Customer Parking – 2021 season solution | Sean, Todd R |
| 36. Bass River - clean-up on October 16th | Emily |
| 37. Commercial Agreement edits & parking section | Todd R, Paul |
| 38. Signage – Phase 2 | Todd, Emily |