

BOARD OF TRUSTEES - BEVERLY PUBLIC LIBRARY

Meeting Notice

Tuesday, April 26, 2022 at 4:00 p.m.

Join via Zoom: <https://us02web.zoom.us/j/82475093151>

Meeting ID: 824 7509 3151

Passcode: 220653

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE
2022 APR 22 P 12:48
AB

Allison Babin
Library Director

Revised Agenda

- A. Call to Order/Roll call of members
- B. Disposition of minutes of meeting dated March 15, 2022
- C. Public presentation to, discussion with the board:
- D. Committee Reports
 - 1. Personnel
 - a. Staff Review of Library Director
 - b. Board members review of Library Director
 - 2. Administration
 - a. None at this time
 - 3. Finance
 - a. None at this time
 - 4. Long Range Planning
 - a. None at this time
- E. Report of the Library Director
 - 1. Budget Updates
 - a. Review of the Fiscal Year 2022 Budget
 - b. Review of the Fiscal Year 2023 Budget
 - 2. State Aid
 - a. Second payment of State Aid to Libraries disbursed this month
 - 3. Building Issues
 - a. Repairs to the Farms branch elevator
 - b. Update on the Heating, Ventilation, and Air Conditioning (HVAC) system at the main library
 - c. Update on the Heating, Ventilation, and Air Conditioning (HVAC) system at the Farms branch
 - d. Modification to plexiglas in Children's Room at main library
 - e. Patio tables returned to the Main Library on April 20

4. Community Engagement

- a. Responses to the library's valentine surveys
- b. Four question Annual Survey underway through April 30
- c. Bookmobile participating in the city's Touch A Truck event on May 15
- d. StoryWalk approved by Mayor Cahill and construction in progress
- e. Library Director met with Executive Director of Beverly Main Streets to discuss ways to collaborate
- f. Annual Teen Poetry Contest ceremony scheduled for Wednesday, April 27
- g. Partnership with the Zen Center North Shore to offer a weekly Community Zen program on Fridays
- h. Head of Technical Services launching new book group for adults, "Modern Love"
- i. **Seed Library to launch in May**

5. Staff Development

- a. Library Director and Trustee Mary Behrle attended the Massachusetts Board of Library Commissioners (MBLC) "Trustee Deep Dive" session on Collection Development and Intellectual Freedom on March 29
 - b. Library Director, Assistant Library Director, and Trustees Joanne Panunzio and Mary Behrle attended the City of Beverly's Open Meeting Law training presented by KP Law on March 31
 - c. Library custodians trained on cardiopulmonary resuscitation (CPR) and use of defibrillator
 - d. Branch/Children's Librarian Katie Carlson to attend Youth Mental Health Training on Monday, May 2 and Monday, May 9
 - e. Farms branch librarian held a team building event on Friday, April 1
6. New digital resources added to the library's collection
- a. NewsBank, which provides online access to *The Salem News* and *Herald Citizen* as well as some international newspapers
 - b. ValueLine, which provides access to stock information
7. Update on Website Redesign for the Library
- a. Content audit underway and draft design of new website in progress

8. Upcoming library programs

- a. **Overview of upcoming programs for all ages**

F. Communications

1. None at this time

G. Unfinished Business

1. None at this time

H. New Business

1. **Draft Ordinance of regulations for Main library parking lot**

Notice is hereby given that Personnel, Administration, Finance and Long Range Planning Committees also may meet during a recess of the full Board, and consider any Agenda item identified herein or on the attached reports, and report back to the full board on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the chair up to 48 hours prior to the scheduled meeting time. Not all items listed on the agenda may be discussed or reached by the Board. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled meeting if they were not reasonably anticipated by the chair.