



CITY of BEVERLY
Council on Aging & Senior
Community Center
90 Colon Street
Beverly, Massachusetts 01915
Phone (978) 921-6017
Fax (978) 927-8397

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2022 APR 29 A 8:30

Mayor
Michael P. Cahill
Director
MaryAnn Holak
Assistant Director
Samatha Kossow

Governing Body: Council on Aging Board of Directors

Meeting Place: 90 Colon Street, Beverly, MA

Day, Date: Tuesday, May 3, 2022

Time of Meeting: 12 p.m.

Signature Blair E. Smith

Date 4/28/22

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERK'S OFFICE

2022 APR 29 A 8:30

**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

Tuesday, May 3, 2022
Noon

AGENDA

1. Welcome- Blair Smith, Chair
2. Secretary's Report –of April 5, 2022 – notes taken by Jessica Wisran
3. Director's Report-MaryAnn Holak, Director
4. Unfinished business
 - COVID Updates and Responses
 - Finalize draft policy for public comment at a COA meeting
 - Finalize draft policy for “Emeritus” status former Board officers
 - Application for a Merrimack Fellow for August 2022-May 2023
 - May is Older Americans Month - events for Board Participation
5. New Business
 - FY '23 Budget Discussion
 - Human Rights Committee and Advocacy Event
 - Oceanview closure for major repairs displacing 67 residents
6. Committee Reports
 - Grant Committee – applications reviewed
 - Awards Committee – review of Senior of the Year, Nomination Form for insertion in the May 2022 issue of the Garden City Courier
7. Announcements
8. Adjournment

Next Meeting: Tuesday, June 7, 2022

**Council on Aging Board of Directors
Tuesday, May 3, 2022
Noon**

DIRECTOR'S REPORT

Building Concerns and Usage

Phones installed on second floor – dining room, health room,
No updates on carpet replacement for this meeting
Seniorcare, Inc. RSVP program – volunteer event held in dining room

Administration and Finances

Financial YTD

Programs and Events

See newsletter for events May events
Walk in the Woods update
Lives Well Lived event – report on outcome

Meetings/Activities/Clients/Clients of Concern

Case Review Meetings – housing and homelessness still a concern
Spring yard clean-up complete
Mandatory training for Dept. Heads on new systems for managing assets to be implemented

Personnel Updates

Update on Assistant Director Search
Activities Coordinator vacancy starting May 6
Interviews for a Merrimack Fellow for August 2022-May 2023 scheduled for May 13
Summer Activities Assistant