



**CITY of BEVERLY**  
**Council on Aging & Senior**  
**Community Center**  
90 Colon Street  
Beverly, Massachusetts 01915  
Phone (978) 921-6017  
Fax (978) 927-8397

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERKS OFFICE  
2021 APR 27 A 11: 18

Mayor  
Michael P. Cahill  
Director  
MaryAnn Holak  
Assistant Director  
Samatha Kossow

**Governing Body:** Council on Aging Board of Directors

**Meeting Place:** 90 Colon Street, Beverly, MA

**Day, Date:** Tuesday, May 4, 2021

**Time of Meeting:** 2:30p.m.

**Signature** *Claire-Marie Hart*

**Date** 4/27/21

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Beverly Council on Aging Board of Directors will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the City of Beverly's website, at <http://www.beverlyma.gov/events/category/city-meetings/#>. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner:

Meeting ID

[\\_meet.google.com/ngx-wfnn-kpm](https://meet.google.com/ngx-wfnn-kpm)

Phone Numbers

(US)+1 314-474-3390

PIN: 791 099 452#

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the City of Beverly's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

### BEVERLY COUNCIL ON AGING BOARD OF DIRECTORS MEETING

Tuesday, May 4, 2021

Telephone Conference via Google Meet

2:30p.m.

#### AGENDA

1. Welcome- Claire-Marie Hart, Co-Chair
2. Secretary's Report-Cynthia Montalbano, Secretary
3. Director's Report-MaryAnn Holak, Director
4. Committee Reports
  - Grant Committee
  - Awards Committee - Senior of the Year Nomination Process Underway
5. Unfinished business
  - COVID Updates and Responses, re-opening planning
  - Property Tax Work Off Program
  - Title VI documents
6. New Business
  - FY'22 Budget Proposals
  - Re-Opening Planning
  - Senior Day in the Park
  - Age-Friendly Beverly & Merrimack Community Engagement Fellow
7. Announcements
8. Adjournment

2021 APR 27 4:19 PM  
RECEIVED AND RECORDED  
CITY CLERK'S OFFICE  
CITY OF BEVERLY

**Council on Aging Board of Directors**  
**Tuesday, May 4, 2021**  
**2:30pm**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

Inquiry from City Councilor to use Senior Center for City Council Meetings  
Parking lot concerns  
Front sidewalk replacement  
Board of Health use of program space  
Pop up tents  
Back sidewalk bricks

**Administration and Finances**

FY'22 Budget meeting with Mayor Cahill and Finance Director on April 7  
Beverly Hospital matching grant for "A Walk in the Woods"  
June meeting – slate of officers should be nominated

**Programs and Events**

May programs and activities  
Garden Volunteers and Farm Stand usage  
Three restaurant meals for "Cooks Night Off" have gone well – waiting lists for each one  
Fresh produce distributed at Cooks Night Off also much appreciated  
A Walk in the Woods Program with special guests underway – 3 walks thus far  
Good press for Cooks night off (Salem News) and A Walk in the Woods (Herald-Citizen)

**Meetings/Activities/Clients/Clients of Concern**

Bi-weekly phone meetings with area COA Directors  
Zoom meeting with Senior Care and COA staff to discuss meal programs  
100 Caregiver bags and will be distributing them through April and May - nice partnership with  
Library, Police and Fire to fill the bags with appropriate materials  
Meetings with Rep. Parisella and Senator Lovely

**Personnel Updates**

Kudos to Chip and Brendan for the beautiful farm stand they designed and built  
Thanks to Salem State MSW intern, Michelle Mezansky for all her contributions. Her year-long  
internship ended on April 22.  
Still working on intern possibilities for upcoming school year. Salem State and Merrimack