

CITY OF BEVERLY
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**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

Tuesday, June 6, 2023
2:30p.m.

AGENDA

1. Welcome- Blair Smith, Chair
2. Secretary's Report – minutes of 5/2/23 meeting - Rich Tabbut, Secretary
3. Discussion – Covid Victims Plaque ceremony preceding this meeting
4. Update planning for Senior Day in the Park
 - Board Member assignments
5. Director's Report – Chris Gomez, Director
6. Committee Reports
 - Grants Committee
 - Awards Committee (Senior of the Year)
7. Unfinished business
8. New Business
 - Updates on staffing and new hires – Chris Gomez
9. Announcements
10. Adjournment

Next Meeting: Tuesday, June 27, 2023
2:30pm

Council on Aging Board of Directors

Tuesday, June 6, 2023

2:30 p.m.

DIRECTOR'S REPORT

Building Concerns and Usage

Heating- 1 of the 4 furnaces was disconnected by the city's plumber because it doesn't work and so the others could run.

Cooling- 1 of the 4 units is not working.

Parking lot needs to be repaved.

Sprinkler system was fixed.

Windows were fixed.

New carpeting was installed for 3 of the Public Health offices.

Administration and Finances

FY 24' Budget

I presented our FY 24' budget to the budget committee on 6/1/23 and it was approved.

Should be getting the response to 3 of our grant applications this month.

Programs and Events

Remembrance Ceremony June 6, 2023, 2 p.m.

LGBTQ & Friends coffee hour June 27, 2023 @ 10 a.m.

Father's Day Lunch June 15, 2023 @ 11 a.m.

AARP Driver Safety Course June 21, 2023 @ 9:30 a.m.

Matter of Balance class is starting June 20 and will continue every Tuesday at 10 a.m.

I am teaching a dominoes class on Mondays at 9 a.m.

We are continuing to increase our day trips and transportation access.

Meetings/Activities/Clients/Clients of Concern

June 22, 2023 we will be hosting a city employee retiree information seminar.

June 29, 2023 HarborLight will be hosting a housing workshop in the senior center.

Personnel Updates

Three interviews were conducted for the Administrative Assistant position and we are waiting for the city and BMEA union to come to an agreement on the pay adjustments for BMEA members to make an offer. One interview was also conducted for the Temporary Outreach/Activities assistant. On Wednesday June 7, 2023 we will be interviewing someone for the vacant part-time driver position.