

BOARD OF TRUSTEES - BEVERLY PUBLIC LIBRARY

Meeting Notice

Tuesday, June 14, 2022 at 4:00 p.m.
Beverly Public Library
32 Essex Street

2022 JUN -9 P 5:34
CITY OF BEVERLY
RECEIVED / ASSISTANT DIRECTOR
CITY CLERK'S OFFICE



Meghan Karasin
Assistant Library Director

Agenda

- A. Call to Order/Roll call of members
- B. Disposition of minutes of meeting dated May 24, 2022
- C. Public presentation to the board:
 - 1. None at this time
- D. Committee Reports
 - 1. Personnel
 - a. Review of Library Director
 - 2. Administration
 - a. None at this time
 - 3. Finance
 - a. None at this time
 - 4. Long Range Planning
 - a. None at this time
- E. Report of the Library Director
 - 1. Fiscal Year 2022 Budget
 - a. Status of the Fiscal Year 2022 Budget
 - 2. Fiscal Year 2023 Budget
 - a. Status of the Fiscal Year 2023 Budget
 - 3. Building Issues
 - a. Updates on the funding plans for the Heating, Ventilating, and Air Conditioning System (HVAC) at the main library
 - b. Sprinkler repairs at main library and Farms branch
 - c. Mask advisory issued on May 24, 2022
 - 4. Community Engagement
 - a. Friends of the Beverly Public Library book sales
 - b. Grand Opening of the Teen Room scheduled for Friday, August 19, 2022
 - c. Book talks at public schools

- d. Children's staff outreach at Bootstraps Summer Book Fair on Friday, July 15, 2022
- e. Children's staff outreach at Tiny Tots Day at Lynch Park on Saturday, August 6, 2022
- 5. Update on new website
 - a. Website on track to launch in mid-July 2022
- 6. Programs
 - a. Summer Reading KickOff on the Common on Thursday, June 16, 2022 (rain date of Tuesday, June 21, 2022)
 - b. Review of Summer Reading brochure and upcoming library programs
- F. Communications
 - 1. None at this time
- G. Unfinished Business
 - 1. None at this time
- H. New Business
 - 1. Acceptable Use Policy
 - a. Review current policy
 - 2. Internet Use Policy
 - a. Review current policy
 - 3. Security Policy
 - a. Review current policy
 - 4. Meeting Room Policy
 - a. Review current policy
 - b. Review proposed updated policy
 - 5. Policy for the Selection of Materials and Maintenance of Collection
 - a. Review current policy
 - b. Review proposed updated policy
 - 6. Public Participation Policy
 - a. Review proposed policy

Notice is hereby given that Personnel, Administration, Finance and Long Range Planning Committees also may meet during a recess of the full Board, and consider any Agenda item identified herein or on the attached reports, and report back to the full board on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the chair up to 48 hours prior to the scheduled meeting time. Not all items listed on the agenda may be discussed or reached by the Board. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled meeting if they were not reasonably anticipated by the chair.