

**BEVERLY COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING**

Tuesday, June 27, 2023  
2:30p.m.

**AGENDA**

1. Welcome- Blair Smith, Chair
2. Secretary's Report – minutes of 6/6/23 meeting - Rich Tabbut, Secretary
3. Director's Report – Chris Gomez, Director
4. Nominations for 2023-2024 board member chair, vice chair and secretary and voting
5. Update planning for Senior Day in the Park
  - Board Member assignments
6. Committee Reports
  - Grants Committee
  - Awards Committee (Senior of the Year) - Review nomination submissions and vote on Senior of the Year
    - Planning for Senior of the Year discussion
7. Unfinished business
8. New Business
  - Updates on staffing and new hires – Chris Gomez
9. Announcements
10. Adjournment

Next Meeting: **No meeting in July**  
Tuesday, August 1, 2023  
2:30pm

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERK'S OFFICE

2023 JUN 22 P 3:25

**Council on Aging Board of Directors**

**Tuesday, June 27, 2023**

**2:30 p.m.**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

Heating- 1 of the 4 furnaces was disconnected by the city's plumber because it doesn't work and so the others could run.

Cooling- 1 of the 4 units is not working.

Parking lot needs to be repaved.

New Alarm system was installed, old system was malfunctioning frequently and out of date.

**Administration and Finances**

YTD Budget Reports

Should be getting the response to 3 of our grant applications this month.

**Programs and Events**

In August we begin our monthly spotlight on different countries/cultures with Africa. We will exhibit the food, dance and music of a different country/culture every month going forward.

We are continuing to increase our day trips and transportation access.

Diabetes self-management 6-week workshop starts July 12, 2023 2 p.m. & will continue every Wednesday.

Chronic Pain self-management 6-week workshop starts July 20, 2023 @1 p.m. and will continue every Thursday.

Make-up for mature skin workshop July 13, 2023 @ 2 p.m.

**Meetings/Activities/Clients/Clients of Concern**

Manicurist at the senior center on July 11<sup>th</sup> and the 25<sup>th</sup>.

Ask a Nutritionist July 27<sup>th</sup> from 11 a.m. – 1 p.m.

Monthly Wellness clinic with Joan Fitzpatrick, RN, BSN, July 11<sup>th</sup> 9:30-10:30 a.m.

### **Personnel Updates**

Three interviews were conducted for the Administrative Assistant position and we are waiting for the city and BMEA union to come to an agreement on the pay adjustments for BMEA members to make an offer. Our new temporary driver Peter started Friday June 23, 2023. Our new temporary Outreach/Activities assistant will start this week as well.