



**CITY of BEVERLY**  
**Council on Aging & Senior**  
**Community Center**  
90 Colon Street  
Beverly, Massachusetts 01915  
Phone (978) 921-6017  
Fax (978) 927-8397

CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERK'S OFFICE

2021 JUL 29 A 10:05

Mayor  
Michael P. Cahill  
Director  
MaryAnn Holak  
Assistant Director  
Samatha Kossow

**Governing Body:** Council on Aging Board of Directors

**Meeting Place:** 90 Colon Street, Beverly, MA

**Day, Date:** Tuesday, August 3, 2021

**Time of Meeting:** 2:30p.m.

**Signature** Claire-Marie Hart

**Date**

7/28/21

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**BEVERLY COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING**

Tuesday, August 3, 2021

**AGENDA**

1. Welcome- Claire-Marie Hart, Co-Chair
2. Secretary's Report –of June 29, 2021 - as provided by Samatha Kossow, Assistant Director
3. Director's Report-MaryAnn Holak, Director
4. Committee Reports
  - Grant Committee
  - Awards Committee
5. Unfinished business
  - COVID Updates and Responses
  - Senior Day in the Park – Overview and Board member roles
  - Merrimack Community Engagement Fellow Update
  - Vote for slate of officers proposed at the June 1, 2021 meeting
  - Strategic plan of 2018-2021 – to be reviewed at the October 2021 meeting
6. New Business
  - September is Senior Center Month
7. Announcements
8. Adjournment

**Council on Aging Board of Directors**  
**Tuesday, August 3, 2021**  
**2:30pm**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

HVAC work – estimate for new compressor \$11,750  
Sidewalk update  
Air handling unit in pool room – flood averted

**Administration and Finances**

Senior Day in the Park sponsorships and ticket sales  
FY'21 Year end budget  
COA Bus use on Sunday evenings  
Dining Room re-opens for coffee and pre-packaged snacks - .50 Cents-each  
Masks still required for hallways and restrooms and if you are not vaccinated; masks optional for all others. Staff also wearing masks in hallways and restrooms

**Programs and Events**

Senior Day in the Park - plans for August 5  
July attendance and events  
Woodman's trip – 17 people and 2 buses  
Salem Willows trip – 10 people  
Walk in the Woods brochure  
"Happy" Hour in August  
Creamsicle Day  
Pizza and a Movie  
Livin' the Good Life - First prize from Award National Alliance for Community Media, Public Health Program  
Farm Stand and Farmer's Market projects

**Meetings/Activities/Clients/Clients of Concern**

Meeting with the Y to discuss program collaboration – August 10  
Case Review Meetings  
Meeting with Congressman Moulton

**Personnel Updates**

Tess McColgan is the new Activities Coordinator, starting August 5 – Meet her on August 16, at 10a.m., August 18 at 1p.m. or August 19 at 1:30pm  
Summer vacations