

BEVERLY HOUSING AUTHORITY

AGENDA

173R BRIDGE STREET

BEVERLY, MA 01915

REGULAR MEETING

Thursday, August 17, 2023

11:00 A.M.

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2023 AUG 14 P 1:42

1. Call to Order
2. Notice of Meeting
3. Approval of Minutes: Regular Meeting – July 20, 2023
4. Tenant's Report
5. Director's Report
6. Financial Report
7. New Business
 - A. Approve and authorize the Executive Director to issue Payables and Payroll in the amount of \$1,534,427.09 for the month of July 2023.
 - B. Approve and authorize the Executive Director to issue Section 8 and MRVP Housing Assistance payments in the amount of \$ 796,740.03 for the month of July 2023.
 - C. Approve and authorize the Chairman to execute Amendment #14 to the Contract for Financial Assistance (CFA) 5001 in the amount of \$2,843,525.00.
 - D. Approve and authorize the Executive Director to execute with Manchester Electric, LLC, a Year-3 contract extension for \$46,750.00 (\$39,750.00 for labor and \$7,000.00 for materials) for the Annual Fire Alarm/Suppression Testing, Maintenance and Repair Service Contract, effective September 7, 2023 through September 6, 2024.
 - E. Approve and authorize the Executive Director to execute a construction contract with Cape Cod Builders, Bourne, MA for the 77 Sohler Road (Roger Conant) Exterior Door Replacement Project in the amount of \$184,782.00. (EOHLC #030103)
 - F. Approve and authorize the Executive Director to issue Change Order #31 to Vareika Construction in the amount of (\$28,519.57) credit for the savings resulting from Action Energy provided insulation installation at no cost thereby no longer needing the services of Mass Green. (EOHLC #030093)
 - G. Approve and authorize the Executive Director to issue Change Order #32 to Vareika Construction in the amount of (\$3,614.97) credit for the savings resulting from removing the foundation waterproofing and loam/seed application due to drainage now being a stand-alone project. (EOHLC #030093)
 - H. Approve and authorize the Executive Director to issue Change Order #33 to Vareika Construction in the amount of \$43,148.89 to furnish and install plywood underlayment in Buildings A and B. (EOHLC #030093)
 - I. Approve and authorize the Executive Director to transfer Senior Care's Safe House unit to another BHA elderly unit, and authorize a rent change to \$300.00 per month effective with the transfer.
8. Communications
 - A. Public Housing Report
 - B. Rental Assistance Report
 - C. Maintenance Report
9. Old Business
10. Executive Session
11. Adjournment



MEETING NOTICE
City of Beverly, Massachusetts

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

Governing Body: Beverly Housing Authority

2023 AUG 14 P 1:42

Meeting Place: 137R Bridge Street, Beverly, MA 01915

Day, Date &

Time of Meeting: THURSDAY, AUGUST 17, 2023 11:00 A.M.

Signed: *Ultrad Roy*

Date: 8/14/23

Chairman or Secretary

All meeting notices must be filed and time stamped in the City Clerk's Office and posted on the Municipal Bulletin Board at least 48 hours before the meeting.

ATTACHMENT NO. 3

Clerk's Certificate

I, Lisa E. Kent, certify:

That I am duly appointed, qualified and clerk of the City of Beverly whereby the Beverly Housing Authority has been appointed and:

1. That a notice of a **REGULAR** Meeting of said Beverly Housing Authority, a copy of which notice is annexed hereto, to be held at **11:00 AM** on **THURSDAY, AUGUST 17, 2023** was filed with me at least 48 hours prior to the stated time of said meeting and:
2. That I immediately caused the said notice of meeting to be posted publicly on the Principal Bulletin of said City of Beverly.
3. That the posting of the above notice was made pursuant to the provisions of Section 23A of Chapter 39 of the General Laws of Massachusetts as amended. (C. 626, Acts of 1958)

Dated Beverly, MA _____

City Clerk _____

Lisa E Kent