



**CITY of BEVERLY**  
**Council on Aging & Senior**  
**Community Center**  
90 Colon Street  
Beverly, Massachusetts 01915  
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CITY OF BEVERLY  
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2021 SEP -9 P 2: 09

*Mayor*  
Michael P. Cahill  
*Director*  
MaryAnn Holak  
*Assistant Director*  
Samatha Kossow

**Governing Body:** Council on Aging Board of Directors

**Meeting Place:** 90 Colon Street, Beverly, MA

**Day, Date:**

Tuesday, September 14, 2021

**Time of Meeting:**

2:30p.m.

**Signature**

Claire-Marie Hart

**Date**

9/8/21

**BEVERLY COUNCIL ON AGING  
BOARD OF DIRECTORS MEETING**

Tuesday, September 14, 2021

**AGENDA**

1. Welcome- Claire-Marie Hart, Co-Chair; Bob Hobbs, Co-Chair
2. Request to address the Board – Margo Jones
3. Secretary's Report –of August 3, 2021 - as provided by Samatha Kossow, Assistant Director
4. Director's Report-MaryAnn Holak, Director
5. Committee Reports
  - Grant Committee
  - Awards Committee – thank you note from Nancy Bourque, Sr. of the Year
  - Transportation Committee
    - \*Goals of this committee?
6. Unfinished business
  - COVID Updates and Responses
  - Senior Day in the Park – Final Report
  - Vote for slate of officers proposed at the June 1, 2021 meeting
  - Automatic hand dryers in restrooms as suggested by Susan Feeney
7. New Business
  - Flu Clinic plans by BOH for October 12
  - Meeting with Mayor Cahill to discuss programming for October
  - Board of Health continued use of space at Senior Center
  - Proposal to Mayor Cahill on how ARPA funds could be used to support older adults in Beverly
8. Announcements
9. Adjournment

**Council on Aging Board of Directors**  
**Tuesday, September 14, 2021**  
**2:30pm**

**DIRECTOR'S REPORT**

**Building Concerns and Usage**

HVAC work – estimate for new compressor \$11,750 no updates from the Commissioner of Public Works

Sidewalk replacement – no updates from the Commissioner of Public Works

Replacement of 3 air handling units - \$7,850 – these were budgeted – purchase order in the works

Energy improvement consults have visited twice; city plans to apply for grant funding that could fund the improvements recommended

Request from the Recreation Dept. to use the building for adult programming in the evening – M/W

Board of Health – still utilizing Senior Center activity space

**Administration and Finances**

Financials YTD

As per Mayor Cahill, masks to be worn in all City buildings – we are in compliance

Instructors returning – signing a contract/agreement for building use and payment for services as per recommendation of Finance Director, Bryant Ayles (sample contract provided at meeting)

**Programs and Events**

Senior Day in the Park moved from August 5<sup>th</sup> to 6<sup>th</sup> due to rain; final report

July and August attendance at events

Walk in the Woods new session begins on September 15<sup>th</sup>

Senior Center month barbecue sponsored by Blueberry Hill

Coffee with the mayor – scheduling now for end of September and October events

YMCA meeting and outcomes

T/Th walking club location changed to Tupper Hall at Endicott with students joining the walks

Game night with Endicott starting up again in October – Thursday evenings

Ted Talks and Conversation Café scheduled for October

Yard Cleanup project starting

**Meetings/Activities/Clients/Clients of Concern**

Case Review Meetings

BH Community Benefits Meeting – Sept. 14 – Zoom meeting

Imagining a Better Behavioral Health System –Sept. 15 – Zoom Meeting

**Personnel Updates**

Tess McColgan is the new Activities Coordinator, started August 9<sup>th</sup>

Interviews for Transportation Coordinator week of September 20, 2021

MSW social work intern began on September 7, 2021 (schedule – T, W,Th)

BSW social work intern - start date TBD

Recruiting for a 19.5 hour Community Engagement Specialist – temp. position