



CITY OF BEVERLY  
RECEIVED AND RECORDED  
CITY CLERKS OFFICE

2022 SEP 16 A 10:39

50 Fort Avenue  
P.O. Box 989  
Salem MA 01970  
978-744-4550  
Fax: 978-741-0478

*South Essex Sewerage District*



FACSIMILE TRANSMITTAL SHEET

September 16, 2022

TO: Lisa Kent, City Clerk  
City of Beverly  
Email: [clerks@beverlyma.gov](mailto:clerks@beverlyma.gov)  
Fax No.: 978-921-8511

FROM: Anita E. Runne', Clerk  
South Essex Sewerage District

RE: Notice of Meeting of the South Essex Sewerage Board  
on September 21, 2022

Message:

In accordance with the Open Meeting Law, M.G.L. c. 30A, s. 20 (b), we are filing the enclosed meeting Notice with your office.

**Please post the Notice today.** The manner of posting should be the same one that you use for meetings of local public bodies as approved by the Attorney General under the Open Meeting Law.

Thank you for your assistance.

If you did not receive a complete transmission, please call me at: 978-744-4550, ext. 158.

COMMONWEALTH OF MASSACHUSETTS  
SOUTH ESSEX SEWERAGE DISTRICT  
50 FORT AVENUE  
SALEM, MASSACHUSETTS 01970

NOTICE OF MEETING OF THE SOUTH ESSEX SEWERAGE BOARD

DATE: September 21, 2022  
TIME: 1:00 PM  
PLACE: 50 Fort Avenue, Salem  
Administration Building, First Floor  
Board Room

To join meeting by phone through GoToMeeting, dial in at +1 (224) 501-3412  
Access Code: 573-249-877

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The following is a list of the topics reasonably anticipated to be discussed at the Meeting as of the date of this Notice. The order in which the topics will be discussed may change. Other items that arise between the date of this Notice and the Meeting may also be discussed.

1. Call to Order
2. Approve Warrants
3. Report of General Counsel
4. Report of the Executive Director
5. Review/Approve Appointment of Temporary District Clerk
6. Review/Approve Filling Vacant Position of Operator
7. Review/Approve Tuition Reimbursement for Scheduler, Planner and CMMS Administrator
8. Review/Approve Signatory Authorizations
9. Review/Approve Division 1 Reorganization and Job Description Modifications
10. Appoint the Manager of Administration and Finance to Chief Procurement Officer
11. Review/Approve Electrical/Instrumentation Job Description Modifications and Appointments
12. Review/Approve Amendment to Contract with Casella for Residuals Management Services
13. Division Head Reports
14. Old, New, On-Going Business
15. Adjournment

Michael R. Parsons, P.E.  
Chairman

Copy sent to each City/Town Clerk in the  
the District for Filing and Posting

By Anita E. Runne  
Anita E. Runne, Clerk  
September 16, 2022