



CITY of BEVERLY
Council on Aging & Senior
Community Center
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CITY OF BEVERLY
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CITY CLERKS OFFICE

2021 SEP 30 P 6:34

Mayor
Michael P. Cahill
Director
MaryAnn Holak
Assistant Director
Samatha Kossow

Governing Body: Council on Aging Board of Directors

Meeting Place: 90 Colon Street, Beverly, MA

Day, Date: Tuesday, October 5, 2021

Time of Meeting: 2:30p.m.

Signature Claire-Marie Hart

Date 9/30/21

**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

Tuesday, October 5, 2021

AGENDA

1. Welcome- Claire-Marie Hart, Co-Chair; Bob Hobbs, Co-Chair
2. Secretary's Report –of September 14, 2021 – Cynthia Montalbano, Secretary
3. Director's Report-MaryAnn Holak, Director
4. Committee Reports
 - Grant Committee
 - Awards Committee - Transportation Committee
 - *Goals of this committee?
5. Unfinished business
 - COVID Updates and Responses
 - Vote for slate of officers proposed at the September 14, 2021 meeting
 - Blair Smith, Chairperson
 - Stephanie Tallo, Vice-Chair
 - Cynthia Montalbano, Secretary
 - Review and Discuss Progress on Strategic Plan
 - Update on Proposal to Use ARPA funds to assist older adults in Beverly
 - Policy for public comment at a COA meeting
 - Policy for “Emeritus” status former Board officers
6. New Business
 - Election Day is on Tuesday, November 2, 2021; need to reschedule COA Board meeting
 - possible dates: Thursday, Nov. 4th at 2:30p.m. or Tuesday, Nov. 9 at 2:30
7. Announcements
8. Adjournment

Council on Aging Board of Directors
Tuesday, October 5, 2021
2:30pm

DIRECTOR'S REPORT

Building Concerns and Usage

HVAC work – estimate for new compressor \$11,750 – update
Sidewalk replacement – looks good!
Bench Replacements front of building
Replacement of 3 air handling units - purchase order in place (increase of \$760 - original quote \$7,850 and final quote \$8610)
Energy improvement projects at Senior Center building
Board of Health – still utilizing Senior Center activity space
Flu Clinic – October 12
Offer from participant to pay for a bottle filling station in the dining room and hallway by upstairs restroom

Administration and Finances

Financials YTD
City Council Meeting on 9/28/21 – letter sent by BOD read and discussed
Seniorcare, Title III grant for October 1, 2021- Sept. 30, 2022 - \$6,963 billed monthly

Programs and Events

Walk in the Woods new session begins on September 15th
Senior Center month barbecue sponsored by Blueberry Hill
Game night with Endicott starting up again in October – Thursday evenings
Ted Talks and Conversation Café scheduled for October
Yard Cleanup project starting- social work interns taking the lead
October 20 – Coffee with the Mayor, rain date, October 22

Meetings/Activities/Clients/Clients of Concern

Case Review Meetings – housing intense needs
BH Community Benefits Meeting – request for help with survey distribution
Imagining a Better Behavioral Health System –Sept. 15 – ECCF will put out an RFP for proposals to support the behavior health system

Personnel Updates

25th Anniversary Celebration for Marjorie O'Brien and Gail Murley
Interviews for Transportation Coordinator continue
Recruiting for a 19.5 hour Community Engagement Specialist – temp. position
Vacations