

BEVERLY HOUSING AUTHORITY

AGENDA

173R BRIDGE STREET

BEVERLY, MA 01915

REGULAR MEETING

Thursday, October 19, 2023

11:00 A.M.

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERKS OFFICE

2023 OCT 16 A 9:03

1. Call to Order
2. Notice of Meeting
3. Approval of Minutes: Annual Meeting – September 21, 2023
Regular Meeting – September 21, 2023
4. Tenant's Report
5. Director's Report
6. Financial Report
7. New Business
 - A. Approve and authorize the Executive Director to issue Payables and Payroll in the amount of \$782,279.28 for the month of September 2023.
 - B. Approve and authorize the Executive Director to issue Section 8 and MRVP Housing Assistance payments in the amount of \$805,404.03 for the month of September 2023.
 - C. Approve and authorize the Executive Director to execute the engagement letter with Thomas F. Flaherty, CPA, Braintree, MA, for the FY 2023 Agreed Upon Procedures Audit, in the amount of \$6,000.00.
 - D. Approve and authorize the Executive Director to renew a second year contract with Tobin and Sons Moving and Storage, Beverly, MA, for \$33,950.00 for relocation costs to move displaced residents wishing to return to their units at Balch Street at the completion of ModPHASE. (EOHLC #030093)
 - E. Approve and authorize the Executive Director to execute a contract amendment to extend contract dates of service for CFA 030021035: Moving to Work (MTW) award for 667-2 Balch apartments, ModPHASE project, to 6/30/2024.
 - F. Approve and authorize the Chairman to execute contract amendment #15 to increase CFA 5001 by \$11,724.46 to \$12,328,203.25 to include Project #030123, Emergency award to repair 200-2 Courtney Drive water sinkhole.
 - G. Approve and authorize the Executive Director to adopt the Wage Match Guidelines for State-Aided Public Housing and State Voucher Programs as outlined in PHN 2023-03 and PHN 2019-06, as presented.
 - H. Approve and authorize the Executive Director to issue Change Order #43 to Vareika Construction in the amount of \$10,027.67 for asbestos abatement related to the coring of walls for sprinkler system piping in buildings A and B at Balch Street. (EOHLC 030093)
 - I. Approve and authorize the Executive Director to issue Change Order #44 to Vareika Construction in the amount of \$3,320.88 for flashing at new penetrations in roof where bathroom plumbing changes required new vents due to rerouting at Balch Street. (EOHLC 030093)
8. Communications
 - A. Public Housing Report
 - B. Rental Assistance Report
 - C. Maintenance Report
9. Old Business
10. Executive Session
11. Adjournment