

**BOARD OF TRUSTEES - BEVERLY PUBLIC LIBRARY**

**Meeting Notice**

**Tuesday, November 29, 2022 at 5:00 p.m.**

Join via Zoom: <https://us02web.zoom.us/j/87855117035>

Meeting ID: 878 5511 7035

Passcode: 224722

CITY OF BEVERLY  
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CITY CLERK'S OFFICE

2022 NOV 23 A 8:55



Meghan Karasin  
Assistant Library Director

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**Agenda**

- A. Call to Order/Roll call of members
- B. Disposition of minutes of meeting dated October 25, 2022
- C. Public presentation to, discussion with the board:
- D. Committee Reports
  1. Personnel
    - a. None at this time
  2. Administration
    - a. None at this time
  3. Finance
    - a. None at this time
  4. Long Range Planning
    - a. None at this time
- E. Report of the Library Director
  1. Fiscal Year 2023 Budget
    - a. Status of the Fiscal Year 2023 Budget
  2. Building/Vehicle Issues
    - a. Update on Heating, Ventilation, and Air Conditioning (HVAC) at main library
    - b. Electrical work at main library and Farms branch
    - c. Accident resulting in damage to fence at main library
    - d. Issues with Bookmobile generator
  3. State Aid
    - a. State Aid to Libraries awarded
  4. Community Engagement
    - a. Library continuing to serve as a COVID test distribution site
    - b. "Pumpkin Smash" collection site at main library
    - c. Collection Drives for Beverly Council on Aging and Pathways for Children
    - d. Bookmobile Librarian and Director to participate in Holiday Parade
  5. Programs

a. Upcoming library programs

F. Communications

1. None at this time

G. Unfinished Business

1. None at this time

H. New Business

1. Action Plan for Fiscal Year 2024

Notice is hereby given that Personnel, Administration, Finance and Long Range Planning Committees also may meet during a recess of the full Board, and consider any Agenda item identified herein or on the attached reports, and report back to the full board on such matters when it reconvenes.

The listing of the foregoing matters are those reasonably anticipated by the chair up to 48 hours prior to the scheduled meeting time. Not all items listed on the agenda may be discussed or reached by the Board. To the extent permitted by law, matters may be discussed that are submitted or arise within 48-hours of the scheduled meeting if they were not reasonably anticipated by the chair.