

**BEVERLY COUNCIL ON AGING
BOARD OF DIRECTORS MEETING**

2022 DEC -1 A 9:13

Tuesday, December 6, 2022
2:30p.m.

AGENDA

1. Welcome- Blair Smith, Chair
2. Secretary's Report – October 4, 2022 and November 1, 2022 by Rich Tabbut, Secretary
3. Director's Report - MaryAnn Holak, Director
4. Committee Reports

Grant Committee – no grant applications received

Awards Committee

Report of a successful Wall of Fame Event
Recommendations for 2027

5. Unfinished business
 - COVID Updates and Responses
 - ARPA Funds request update
 - BMEA/City Job Description Classification Study update
 - Policy on what to post on the community bulletin board – tabled from last meeting.
 - Transition planning
6. New Business
7. Announcements
8. Adjournment

Next Meeting: Tuesday, January 6, 2023
2:30pm

Council on Aging Board of Directors
Tuesday, December 6, 2022
2:30p.m.

CITY OF BEVERLY
RECEIVED AND RECORDED
CITY CLERK'S OFFICE

2022 DEC -1 A 9:11

DIRECTOR'S REPORT

Building Concerns and Usage

National Grid work continues
Carpet replacement in program office
Air handling unit replacements
No progress on parking lot improvements

Administration and Finances

YTD Budget reports

Programs and Events

Breakfast Club Update
Free class coupons for new exercise class participants
Alan Labella hired for a holiday event; partially sponsored by Blueberry Hill
Holiday music by two community groups and by pianist, Bob Kendall

Meetings/Activities/Clients/Clients of Concern

Holiday Outreach underway
Fuel Assistance applications increased

Personnel Updates

Vacations etc.