

**Beverly Waste Reduction Committee**  
**MINUTES: Monthly Meeting, Thursday, January 7, 2021**  
**6:30 PM, via Zoom**

CITY OF BEVERLY  
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2021 JUL -6 A 7:55

CALL TO ORDER: 6:32 pm

COMMITTEE MEMBERS PRESENT: Susan Higgins (Chair), Sandy Burgess, Nancy Dillon, Joyce Herman, Toni Musante, John Swain, Lisa Willwerth

COMMITTEE MEMBERS ABSENT: None

INVITED PARTICIPANTS AND GUESTS: Erina Keefe, Kerin Cotter, Andrew Samperi, Mary Barthelmes, Ben Hacker

**Minutes**

Minutes were presented for December 3, 2020.

*Musante moved to accept the minutes as presented; Dillon seconded. The motion carried (7-0).*

**City Update on Waste Management Activities**

The Mayor's office was invited to provide an update on waste management activities as well as feedback on the Committee's recommended best practices. Mayor Cahill and Chief of Staff Stephanie Bilotti were unable to attend due to another meeting scheduled at the same time. The Mayor's office expressed interest in attending a future meeting. Erina Keefe and Kerin Cotter attended on behalf of the City, and provided various updates. The following items were reviewed:

- City goals and priorities for 2021 – City goals and interests were reported to be generally aligned with the Committee's best practices, subject to further review and discussion with the Mayor's office at a future meeting.
- JRM contract – The Committee requested participation in meetings related to renegotiation or rebidding of the current contract for waste management services. Kerin Cotter noted that there may be opportunity for the Committee to participate in internal meetings focused on this topic. Toni Musante is available to participate on behalf of the Committee, with other members available as a backup.
- Waste/recycling audit – The proposed audit has not yet been rescheduled, and will be subject to limited participation due to COVID safety protocols. The Committee would like to send a representative.
- Carry-in/carry-out policy – There was a brief discussion about this topic; input from other City officials and staff is required.
- Other topics briefly discussed – RDP grant funds (starting work on next grant cycle); polystyrene ordinance (paused); Committee membership and support (two vacancies); and MAC position (Sharon Kishida retiring).

### **Committee Administrative Business**

In accordance with City ordinances, the Committee is required to elect a chairperson each January for the current calendar year.

*Musante moved to re-elect Higgins as chairperson for calendar year 2021; Dillon seconded. The motion carried (6-0) with Higgins abstaining.*

*Swain moved to re-elect Burgess as Treasurer for calendar year 2021; Musante seconded. The motion carried (6-0) with Burgess abstaining.*

### **Old Business and Miscellaneous Items**

Willwerth provided an update on the Climate Action Advisory Committee. Andrew Samperi provided an update on Carbon Less Accomplish More.

### **Upcoming Events**

Higgins provided the Committee information on the invitation to present recommended best practices to the City Council on January 19, 2021; the meeting will be hosted through Google Meet and livestreamed on BevCam.

Erina Keefe shared the Zoom invite for the upcoming, virtual retirement party for Sharon Kishida, the Northeast Region 2 Municipal Assistance Coordinator.

### **Other Updates and Discussion Items by Committee Members**

None.

### **Adjournment**

There being no further discussion, the meeting was adjourned at 7:45 pm.