

**DRAFT
CITY OF BEVERLY
PUBLIC MEETING MINUTES**

COMMISSION: Historic District Commission
SUBCOMMITTEE: Neighborhood Conservation Districts Ordinance
Subcommittee

DATE & TIME: April 27, 2022
LOCATION: Beverly Public Library, Fogg Conference Room, 32 Essex
Street, Beverly, MA 01915

MEMBERS PRESENT: John Leahy, Caroline Baird Mason

MEMBERS ABSENT: None

OTHERS PRESENT: Estelle Rand, Ward 2 City Counsellor
RECORDER: John Leahy

Discussion Summary:

Meeting called to order 5:17 pm.

Estelle Rand joined at 5:35 pm.

Changes made to ordinance draft based on feedback from the full Historic Districts Commission meeting held March 30, 2022.

The updates focused on simplifying the requirements for a Study Committee (ref 3. E), the specification of an additional technical member of a Neighborhood Conservation District in addition to the Historic Districts Commission member (section 3.D) and some minor grammatical improvements

The Subcommittee also discussed section 8 (Validity and Severability) and decided to leave it alone pending review by city legal counsel.

Meeting adjourned at 6:10 pm.

Decisions: Approved the changes to the ordinance draft

Actions:

Jay Leahy to update draft document per the Subcommittees input, draft minutes for this meeting and provide to Planning Administration.

Vote Record: 3-0 in favor of approving changes to the Draft Ordinance

Document Listing:

Draft of proposed Neighborhood Conservation Districts Ordinance