

**CITY OF BEVERLY
PUBLIC MEETING MINUTES**

Board: Harbor Management Authority
Date: May 18, 2022
Location: Beverly Public Library - Barnet Gallery
Members Present: Chair Paul Earl, Todd Callaghan, Larry Herman, David Lane, George Simon, Danielle Spang, Estelle Rand, Todd Rotondo
Members Absent: Vice Chair Emily Flaherty, Don Neuman, David Suminsby
Others Present: Sean Ciancarelli (marina manager)
Recorder: Brett Bauer

Earl calls the meeting to order at 6:45 pm and roll call is taken.

Approval of Minutes

Rotondo motions to approve the April 20, 2022 minutes. Seconded by Herman. The motion is approved, 6-0.

Financials Report - Approval of FY23 Budget

Simon asks about the credit for \$23k. Earl explains it has to do with how Ayles accounts for grant money applied to projects. There are some expenses still to come for the sign project and the kayak racks. Earl notes that the WIF fund is now at \$31k, but he expects it to become \$45-50k with the start of the new fiscal year. He expects the capital fund plus grants reserve to be almost \$600k going into FY23. Ciancarelli reports that \$15,200 in commercial marina fees have been received so far, and that includes a couple of payments in full. \$102,000 has been received so far for the recreational marina.

Earl notes the only changes to the proposed FY23 budget are increases to WIF and decreases in commercial marina revenue. Rotondo motions to approve the FY23 budget. Seconded by Herman. The motion is approved, 7-0.

Bass River CAD Cell Seaport Grant

Earl is expecting a report from Foth any day now.

Public Pier Planks Replacement

Earl reports there are about 20-25 planks that need replacing. The deadline for the grant previously used has already passed for this year. The cost per plank is about \$220 each and the lead time is quoted as 12-14 weeks, but could be as soon as 10 weeks. Rotondo motions to approve spending an amount not to exceed \$7500 for replacing planks on the public pier. Simon seconds. The motion is approved, 7-0.

Signage - Phase 2

Callaghan reports that Rotondo helped him connect with the Bass Haven Yacht Club. The sign at their entrance does note the path is delineated by pavers, but the pavers have become buried under gravel. Callaghan has asked them for permission to paint the pavers. At Hospital Point, Callaghan negotiated to include calling out the scenic overlook on the sign with a directional arrow. The signs should be ready in 4-6 weeks.

Falco Project

Earl reports that they have paid \$4,999 in the pilot project so far, and he feels that they have gained a lot for this price. Earl provides an example of real-time data collection that is available through the software which shows the use of the transient float and the duration of stays over a one-year period. He notes that the City is looking at purchasing the Rowand's property with the potential to raze the building for additional parking. Also, the permitting is still in place to rebuild the dock, potentially for expanded marina use. Data from Falco could help evaluate any expansion of the marina. Earl also notes that the data could help estimate and plan for increased activity from the new restaurant being built. Earl gives an explanation of the APP and its capabilities to promote events and attract regional visitors to Beverly Harbor and Beverly. He anticipates a map will come that can show amenities for transient boaters. Earl feels graphical/screen shots examples of the project could help to better sell it to and get feedback from other stakeholders in the city.

Birarelli Public Access

Rotondo reports that Tommy Birarelli spoke to Kinsey, the owner of Beverly Port Marina (BPM), to negotiate access across their properties. BPM will grade their property to connect with Birarelli's property. Birarelli was told by his attorney that he will not be responsible for ADA compliant access but rather BPM/City/HMA would be responsible for this.

Kayak Racks

Earl reports that the new racks should go in sometime this summer. There are some concerns about broken arms on racks at some locations. They are inquiring whether parts are available for repair.

Commercial Hoist Construction Grant

Earl reports that this is still waiting on approval from the Army Corp of Engineers. The contract is signed with GZA. Callaghan says he can try to check-in on the federal approval.

Float Expansion Feasibility Grant

Earl reports that the grant has been approved. They will need to prompt GZA to get started as they have 13 months to complete the report per the grant rules.

Bass River Public Access Improvements

Rotondo reports that there are pads with electricity available, so it is just a question of what kind of lights they would need. Earl notes that it is possible that grants are available for this and that they may need input from an engineer. Rand would like light pollution concerns to be considered in designing this project. Rotondo and Spang volunteer to lead this effort.

4 Cabot Street and Climate Change Grant Applications

As mentioned previously, the City is trying to purchase Rowand's property. Earl sent a letter of support, approved by HMA members via email. Wynne, the City Planner, might seek financial support from the HMA in the ballpark of \$5k. A letter of support was sent.

Facilities Update

Ciancarelli reports that the bathroom toilet has been fixed. Rotondo notes that one recreational marina customer has requested a meeting with the mayor about parking but no other concerns have been voiced. There is some discussion about how to communicate parking alternatives. Rand will put together a flier with information and rates for the MBTA garage.

Historic Beverly and Storytelling

Rand has no updates to report, but feels that Planning needs to take the lead on this project, and they have recently lost staff.

Expanded Use of Commercial Hoist

Rand reports that training is offered 4-5 times per month. They could look at offering a class at \$75 per person for up to 25 people. It would make sense to do this in the offseason for lobster fishermen. This topic has become less a conversation about expanding the use of the hoist and more about getting commercial fishermen licensed to use the hoist. The commercial fishermen being unlicensed for the hoist could be a liability issue for the City and HMA.

Chapter 91 Licenses

Spang has looked into the regulations and the Chapter 91 files, and has made contacts at the DEP. The HMA will continue reviewing these periodically. Callaghan notes that you can pull out from the files when public access was granted, and that sometimes this happens with private, residential property. Earl agrees that public access is a key reason to be looking at these files. Callaghan adds that another concern related to public access is the need for more bike racks.

Other Announcements

Stormwater Runoff - Spang asks if stormwater is a concern of the HMA, as it eventually runs into the harbor. She notes the work that the City Engineering Dept has done on this and that the presentations they have been giving are very informative.

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Parking Kiosks at Glover Wharf - Ciancarelli reports that these are expected to go in sometime this summer.

Adjournment

There being no further business before the Harbor Management Authority this evening, Herman makes a motion to adjourn. Callaghan seconds. Motion to adjourn is approved (8-0).

The HMA Meeting is adjourned at 8:30 pm.