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PUBLIC MEETING MINUTES

Board: Harbor Management Authority
Date: July 21, 2021
Location: Glover Wharf in front of the Harbor Building
Members Present: Chair Paul Earl, Todd Callaghan, Don Neuman, George Simon, David Suminsby, Todd Rotondo
Members Absent: Vice Chair Emily Flaherty, Larry Herman, Estelle Rand
Others Present: Sean Ciancarelli (Marina Manager), Denise Deschamps
Recorder: Brett Bauer

Earl calls the meeting to order at 7:05 pm.

Approval of Minutes

Rotondo motions to approve the June 16, 2021 minutes. Seconded by Suminsby. Suminsby provides corrections. The motion is approved, 6-0.

Financials Report

Earl has no updates from Ayles at this time. He reports that all recreational marina customers have paid up, and all commercial customers are paid up except for one. Rotondo asks if the waiting list is posted anywhere. Earl responds that it can be posted at the Harbormaster building or on the Glover Wharf website. Neuman adds that posting the waiting list is legally required to be public. Rotondo adds that he learned from other marinas that they have a fee to be on a waiting list.

Customer Parking

Ciancarelli reports that the mayor decided that 12 parking spaces would be reserved this season for recreational customers. Enforcement of this parking change began two weeks ago, and is initially focused on educating and informing all marina users. Signage was installed recently and will be removed at the end of the season. The issue can be revisited next year. Neuman asks if this can be the permanent solution. Earl responds that the area is still considered public parking. Rotondo notes that the most recent parking study speaks to the parking use of this area, but enforcement is still an unresolved issue. Suminsby notes that the Harbormaster voiced some concerns over the reserved parking spaces. Callaghan asks if the Planning Department is aware of the parking issues at the waterfront and notes that discussions of the issue should be included in master plans and/or comprehensive plans to help activate the waterfront. Deschamps responds that the Planning Department is well aware of the parking issues and the increase of competition for parking in the area with the new restaurant under development. Earl feels that the idea of a trolley is timely and would take advantage of the underutilized MBTA garage. Deschamps adds

that the Planning Department has discussed a trolley for a long time and was part of a mobility hub study of Beverly Depot and Odell Park.

Ciancarelli reports that it is costing the Engineering Department 6 hours of overtime for parking enforcement at the marina on Sundays. The total estimated cost for the season is \$2200. Earl motions that the HMA contribute half of this additional parking enforcement expense to the City's Engineering Department. Seconded by Suminsby. Rotondo asks about the parking enforcement budget and how it is tied to the Engineering Department's budget. The motion is approved, 6-0.

Marina Agreements

Earl feels the agreements should probably be modified. He would like to take a thoughtful approach to any changes, and he would like any changes reviewed and cleared by the City Solicitor. He notes the recreational contracts go out in December and the commercial contracts go out in April. He suggests they could target the September meeting to finalize their recommendations for contract changes before forwarding to the city for review. Neuman notes that if parking is really the city's issue, perhaps the HMA should ignore the issue. Earl responds that the HMA is getting pulled into the problem either way. Simon feels that there may be two steps to addressing this problem and that they don't know what effect the restaurant will have on the parking issues at Glover Wharf. Rotondo reports that the City, Mayor, and Planning Department will be involved in the parking issues along with the HMA and that the Mayor was clear that the reserved parking solution would only be for this year. He adds that when the contracts were first drafted the parking situation was very different. Earl feels they need to put forth a specific recommendation to the city after either the August or September meeting, but this means they will need to discuss specific ideas at the August meeting. They can hope to implement the changes by November. Earl will create a shared Google Doc and populate it with notes from this meeting and the previous meeting to jump start the generation of ideas. He will ask all HMA members to access the Google Doc and contribute ideas.

Kayak Racks

Earl reports that there has not been much additional noise about the waiting list. Suminsby is still anticipating the new additional racks to arrive in August. Earl notes that there is no rush, as they are not likely to be installed and ready for use this season.

Viewing Machine at Independence Park

Ciancarelli reports that the machine arrived about a week or two ago, and he is trying to talk with Mike Collins about installation. Earl adds that it would be nice to have these installed before the weather gets too cold.

Harbor Fest

Earl reports that he has 5 food vendors that have committed. Flaherty has posted the event on Facebook. Earl spoke with the new restaurant owner about participating, as well as Super Sub but they are both struggling with staffing issues. But both indicated they may contribute to the door prizes. Earl notes that winners of door prizes will be contacted by phone, rather than announced, because of the larger venue size. Earl spoke to Coast-to-Coast Paddle about participating, but they were concerned about encroaching on a competitor's territory as Kayak Learning Center operates out of Lynch Park. Earl notes they have about 12-15 activities planned. He also reached out to Nacho Taco. Deschamps suggests Butter Your Biscuit. Earl asks if the Planning Department would like to host a table. Earl notes that beer will be served in the Carriage House and fenced-in area if a temporary permit is approved by the Liquor Board. Rotondo notes that the beer vendors are typically responsible for hiring the police detail. Earl wants to keep the breweries limited to Beverly breweries and feels this is a good opportunity to showcase local Beverly businesses and the Carriage House. T-shirts will be made to commemorate the 10th Annual Harbor Fest. Earl notes that they will need some people to help with parking.

Public Pier Planks Replacement

Ciancarelli reports that the second fish-cutting table is getting installed and they are halfway through installation of the new planks.

Falco Project

Earl reports that he has started collecting and looking at the data. Five of thirteen boats have been hooked up. The APP is available in app stores, and it works but needs some improvements – especially additional content. Simon asks if Falco would be interested in being at Harbor Fest. Earl notes that he sent a marketing piece about the project to Stephanie Bilotti for approval.

Signage - Phase 2

Callaghan has narrowed it down to seven locations for the next phase of sign replacements. Rotondo notes that a location can be added to the master list for a sign at Bailey Avenue, which is the back entrance to Obear Park. Neuman notes that the access at Bass Haven Yacht Club may need to be clarified. Rotondo suggests they consider Mass Core as a sign vendor as they have prisoners produce signs for much cheaper than most vendors. Earl would like to have consistency in the signs. Suminsby motions to approve an expenditure amount not to exceed \$6,500 for the purchase and installation of new signs. Seconded by Neuman. Callaghan asks about the next steps and whether approval is needed from Planning. Deschamps responds that Planning is primarily concerned with sign clutter. Callaghan notes that all of the locations would simply be a one-for-one replacement of a sign. Earl notes that a summary of the sign replacements can be submitted to Planning for approval. The motion is approved, 6-0.

Transient Moorings

Suminsby reports that the Harbormaster had some concerns about the maintenance of the transient moorings and asked if the HMA could contribute some money for this. Earl responds that they had voted to allocate an amount not to exceed \$5k for mooring maintenance in 2018, but the funds were never used and the Harbormaster can still access them. Neuman recalls a discussion to recoup the \$5k from mooring fees. Earl notes that the Harbormaster has been getting more calls about using the moorings.

Commercial Hoist Construction Grant & Pier Appendage/Fishing Float Engineering Grant

Earl reports that Barrett expects the awarding of these to be announced in the next month or two.

Bass River CAD cell Seaport Grant

Neuman reports that Foth is still digesting the information he provided. He asks if they can push Foth to take some action. Callaghan notes that this should be clarified in the terms of the contract and asks if the contract can be shared. Neuman feels that a meeting is needed with Foth. Earl asks Ciancarelli to talk with Eric to determine what the next steps are or if there is a reason for the hold up.

Adjournment

There being no further business before the Harbor Management Authority this evening, Suminsby makes a motion to adjourn. Simon seconds. Motion to adjourn approved (6-0).

The HMA Meeting is adjourned at 9:00 pm.